vermont arts council
working for a creative state

Creative Aging Grant | FY2027 Application Preview

This is a list of the questions you'll be expected to answer and the materials you will need to provide in the application. **Character limits, when applicable, are listed in parentheses beside each question, and include spaces, individual characters, and punctuation.** All information must be submitted through the Council's online granting system.

Contact Information

1. Organization's name
2. Unique Entity ID (UEI)
3. Tax ID
4. Street address
5. City
6. State
7. ZIP code
8. County
9. Organization type
10. Organization status
11. Organization discipline
12. Organization website (optional)
13. Social media (optional) *If your organization has any social media channels to share, provide the link/handle and platform (for example, @vtartscouncil on Instagram).*

Grant Contact

This person will receive notification and be responsible for the grant contract and final report.

14. First name
15. Last name
16. Email address
17. Phone number

Authorizing Official

18. First name
19. Last name
20. Title
21. Email address

Partnering Organization (optional)

22. Partnering organization's name
23. Contact's first name
24. Contact's last name
25. Contact's title

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Project Narrative

1. Briefly describe your project by completing this sentence: "Grant funds will be used to support…" (150 characters)

2. Provide an overview of your proposal. Describe how the arts instruction at the core of the project promotes creative and social engagement opportunities to older adults. Describe how participants will register or attend and how many workshops are available over what period of time. Describe the role of the teaching artist as well as any information about partnerships, materials needed, accommodations provided, and other important roles required for the project to succeed (such as caregivers, administrators, or technology support staff). When possible, include estimates of the number of adults, administrators, and/or artists served. (5,000 characters)

3. Name of the teaching artist(s) involved in this project:

4. Are the teaching artists involved in this proposal on the Council's Teaching Artist Roster or list of trained Creative Aging Teaching Artists? (yes/no)

4a. If no, please upload up to three PDF files to demonstrate the artist's commitment to their art form and arts education. Uploads should contain information about the artist such as the artist's bio, CV, images of the artist's work, images of student artwork, or links to the artist's website, CreativeGround account, or social media. ***Each file must be no larger than 5 MB.***

4b. If no, also provide the email address for the artist(s).

5. Provide a brief timeline of the project. (2,500 characters)

6. Describe the expected impact and outcomes of the project and how that progress will be tracked. (2,500 characters)

7. Describe the space, including accessibility features of the space, where the activities will take place, and how you will support the accommodation needs for participants. (2,500 characters)

8. Describe your partnerships and/or your planning to expand access to creative programming for older adults in your community through this project and/or plans for centering community needs through this project. (2,500 characters)

9. Have you received a Creative Aging Grant in previous years? (yes/no)

9a. If yes, how does the previous programming impact this proposal? (2,500)

10. If the project cannot be funded in full, is there flexibility to carry out portions of the project with partial funding? If yes, provide any information that may be useful to the panel. (2,500 characters)

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Project Budget and Budget Narrative

You will use the budget table in the online application to show the expenses and income related to the proposed project. You may use the line items provided in the expense table (Administration, Artist Fees, Accommodation Services or Supplies, and Materials) or enter your own line-item descriptions in the blank fields provided. The grant request is required and can be up to $6,000.

Panelists will also look for realistic costs for accessibility services and needs when budgeting for projects. This short list only provides a few samples of potential costs and very rough estimates for different accessibility services. Costs will vary depending on the event, service, and provider. The Accessibility Resources on our website provide some contact information for specific services.

- **Captioning Services (remote):** $150/hour
- **ASL interpreters:** $100-$150/hour per interpreter (they typically work in teams of two)
- **Assistive listening device rental:** $250-$500/day
- **Audio describer:** $50-$100/hour depending on the type of event. In-person performance events typically cost more. Make sure to include prep time so they can take in the materials they'll be describing ahead of time.
- **Print materials in braille:** $1/braille page + $15/hour for admin time (the cost depends on the size of the document)

1. Describe briefly how the funds will be used and use the space to provide details about how you arrived at the numbers in your budget. Include whether the income is pending, proposed, or secured funding. Explain any amount categorized as "other." (2,500 characters)

Support Materials (optional)

Include up to three PDFs (no larger than 5 MB) of materials that may strengthen your application or that you want the panel to see (include any partnership agreements, teaching artist agreements, letters of support, etc.).

Agreements

1. I understand that failure to respond to any of the requested application items might seriously hinder its consideration.

2. If funded, I agree to publicize in all communications that the activity is funded, in part, by the Vermont Arts Council and the National Endowment for the Arts.

3. If funded, I understand and agree to use the grant funds for the purposes set herein.

4. If funded, I understand that any changes to the grant must be submitted in writing and are subject to approval of the executive director of the Vermont Arts Council.

5. I understand that receiving grant funding will create certain final reporting requirements and it will be necessary to complete the final report within 30 days of the project end date and no later than September 30, 2027.

6. I certify that the information contained in this application, including attachments and support materials, is true and complete to the best of my knowledge.

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7. I agree that I represent the person authorized to commit the applicant to abide by the legal and other requirements as printed in the Council's grant guidelines.

8. I acknowledge that I am neither disbarred, suspended, declared ineligible, nor voluntarily excluded from participating or entering into contracts or receiving other monies from either the federal government or the State of Vermont.

Additional Information

1. How did you hear about this grant opportunity?

- Browser search
- Other
- Vermont Arts Council e-newsletter
- Vermont Arts Council social media
- Vermont Arts Council website
- Word of mouth

1a. How did you find our website?

1b. Other:

2. Do you have a profile on CreativeGround?
CreativeGround is a project of the New England Foundation for the Arts (NEFA) and is a dynamic regional directory that celebrates and reflects the vital work of New England's artists, creatives, culture bearers, creative organizations, and businesses.

- I didn't know about this—I'll check it out
- no
- yes

Questions?

Send an email to Troy Hickman or call him at 802.402.4496.

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