



Arts Project Grant | FY2024 Final Report Preview

This is not the final report for the Arts Project Grant, but a list of the questions you'll be expected to answer in the [online grant portal](#). **Character limits, when applicable, may be found in parentheses beside each question, and include spaces, individual characters, and punctuation.** This preview is for both operating and project grants.

Grantee Information

1. Organization name
2. Contact person's name
3. Contact's job title
4. Email address
5. Phone number

Narrative Questions

1. Tell us how the project went. What under-resourced communities participated? What goals were met? What challenges arose? How did community partners and/or artists strengthen the project? (2,000 characters)
2. Share an anecdote or story that speaks to the impact of your project. (3,300 characters)
3. Is there anything else you would like the Arts Council to know? (2,000 characters)

Impact and Engagement

For the following questions, only include in-person numbers and populations. Do not include attendance/participation in online activities.

1. Number of adults engaged through this grant
2. Number of youth engaged through this grant
3. Of those engaged, how many were artists providing artistic services?
4. How many of those artists were paid for their work?

5. Population Benefited by Age

Select all categories that made up 25% or more of those directly benefiting from this project.

- 01 – children/youth (0-18 years)
- 02 – young adults (19-24 years)
- 03 – adults (25-64 years)
- 04 – older adults (65+ years)
- 09 – No single group made up more than 25% of the population directly benefited

Impact and Engagement (continued)

6. Population Benefited by Race/Ethnicity

Select all categories that made up 25% or more of those directly benefiting from this project.

- A – Asian
- B – Black/African American
- G – No single group made up more than 25% of the population directly benefited
- H – Hispanic/Latino
- N – American Indian/Alaska Native
- P – Native Hawaiian/Pacific Islander
- W – White

7. Population Benefited by Distinct Groups

Select all categories that made up 25% or more of those directly benefiting from this project.

- D – Individuals with disabilities
- E – Individuals with limited English proficiency
- G – No single group made up more than 25% of the population directly benefited
- I – Individuals in institutions (include people living in hospitals, hospices, nursing homes, assisted care facilities, correctional facilities, and homeless shelters)
- M – Military veterans/active-duty personnel
- P – Individuals below the poverty line
- Y – Youth at risk

Activity Location

If the grant supported any of the activities listed below, provide the street address where those activities took place. If multiple locations were used, please upload a separate PDF with those additional venues. Include the street address, city, state, ZIP, and the number of days at each location. *If the primary activity supported by this grant is different than those listed below or if activities happened online, then skip this section.*

- fair/festival
- community event
- concert/performance/reading
- exhibition
- arts instruction
- residency
- audience services

1. Street address

Do not enter a PO Box.

2. City

3. State

Only enter two-letter abbreviation (e.g., VT).

4. ZIP code

5. Number of days at location

6. Upload additional venues

Must be a PDF no larger than 5 MB.

Accessibility

1. Please list the accessible features you provided to artists and community members as part of this grant. Were there any challenges in providing these services? Were you able to expand your audience by offering these services? (2,000 characters)

Financial Report

Provide a complete and detailed financial report for the project. This should include the actual expenses and income for your project. Be sure to include total expenses, total income, and any in-kind contributions.

Photos and Media

Images with clear descriptions help us publicize your great work! Please submit up to five print-quality images to illustrate your project. Upload each photo separately and provide a brief description of the image. **Include the name of the photographer and any other necessary credit information** (if applicable). If you want to upload other media samples, too, go for it!

After submitting your uploads, the browser window will display "Success! Your file has been submitted." You will not be able to see your uploads after they are submitted. If you need to check your uploads, please [send an email to Meredith Bell](#) and she can provide a link where you can view your media uploads.

1. To upload files [click on this link to our Box account](#).

2. We give the Council permission to use these images and/or media for publicity purposes. We have procured the necessary release and authorizations for use from any participants depicted.

- Yes
- No

3. We give the Council permission to quote or use our response in the narrative, or excerpts of our response, for publicity purposes.

- Yes
- No

Questions?

Send an [email to Michele Bailey](#) or call her at 802.402.4614.