



Artists in Schools Grant | FY2021 Application Preview

This is not the application for the Artists in Schools Grant, but a list of the questions you'll be expected to answer in the [online grant portal](#). Character limits, when applicable, include spaces and are listed in parentheses.

School Overview

name of school and district, school's county, school type, grades served, [total school enrollment and percentage of students with free and reduced lunch](#)

Contact Information

grant contact's name, email address, and phone number; school principal's name and email address

Artist Residency Overview

name of artist/group from the Council's [Teaching Artist Roster](#)

begin and end date of activity, grade levels served by the residency, estimated number of students served, number of classrooms served

Grant Request and Eligible Costs

Schools may apply for an award of up to \$2,500 to support eligible project costs and an additional \$250 for eligible materials. The award may not cover all costs related to the project. Fees charged by teaching artists on the roster vary and should be negotiated with the artist before applying.

Eligible project costs include teaching artist instruction/contact time at a rate of \$100/hour; other time dedicated to the project by teaching artists at a rate of \$30/hour; and materials (up to \$250) necessary solely for the purpose of ensuring student safety related to COVID-19 or to purchase materials supplied by the teaching artist.

[Use this worksheet](#) as a guide while working with the teaching artist to determine the amount you are eligible to request. You will upload the completed worksheet in the online grant application.

Briefly explain how you arrived at the numbers in your budget. If you are requesting funds for materials, briefly describe the materials that you are purchasing from the teaching artist or purchasing for student safety related to COVID-19. (1,500)

grant request and additional funds needed for project (if the grant request does not cover the full cost)

How might additional funds be raised? (1,000)

Project Narrative

Briefly describe the proposed residency and the context for the residency. Include information about your goals, how the teaching artist will support students and/or teachers, and the creative experience at the core of the project. (1,500)

What are the primary learning objectives (up to four) of the proposed residency and how are they assessed? (1,500)

Provide a timeline and specific schedule of the proposed residency. Outline what teaching artists, teachers, and students will be doing. What might classroom teachers do before, during, and/or after the residency to extend the learning? (1,500)

Describe the teaching team (including the teaching artist). Who are the key people involved in the residency? Briefly describe the collaborative process leading up to and during the residency. (1,500)

How will the school publicize the residency? (500)

Project Design

Please indicate which, if any, of the Council's priorities closely align with your project:

- expanding access to the arts and culture for all Vermonters
- creative placemaking
- creative economy

Briefly describe how this project aligns with the selected priorities. (1,000)

Applicant Checklist

You will need to acknowledge that you understand and will abide by these conditions:

- A written agreement with the teaching artist will be prepared and signed by all parties once funding is secured. Agreements should outline payment schedules agreed to by both parties and be made available upon request
- A planning meeting with the teaching artist will occur prior to the date of the activity/event.
- The teaching artist will be paid a minimum of \$100/hour for instructional or contact time and a minimum of \$30/hour for other time dedicated to the project. A full day must not exceed five contact hours with students
- A designated teacher(s) will be present and supportive at all times during the teaching artist visit
- The applicant will publicize the activity in the local press (newspapers, radio, web), through school communications, and within the local community and give credit to the Vermont Arts Council and the National Endowment for the Arts
- The applicant will complete and submit the final report within thirty days of the project end date

Questions?

Send an [email to Troy Hickman](#) or call him at 802.828.3778.