



Vermont Economic Recovery Grant for Cultural Organizations | Application Preview

This is not the application but a preview of the questions you will answer in the [online grant portal](#). Character limits, when applicable, include spaces and are listed in parentheses below.

Required Information

You will need the following documents and information to complete your application:

- Federal Tax ID Number (or EIN)
- the appropriate NAICS code for your organization (see [list in the guidelines](#))
- the amounts of previous compensation (if any) you have received to cover business interruptions due to COVID-19
- most recently completed federal tax return (990, 990EZ) in a PDF
- income statements for 2019 and 2020 to date (see [requirements in the guidelines](#))

Organization Information

Provide the name of the organization (exactly as shown on your IRS 990 form, if applicable) and select the appropriate NAICS code

Provide the name, email address, and phone number of the primary contact.

Answer if your organization has registered as a nonprofit with the State of Vermont. If not, you will need to download, complete, and attach the [Council's Fiscal Agent Form](#).

Provide your organization's 2019 total eligible revenue. (This number needs to be verifiable from the attached income statements. Please [refer to the guidelines](#) for income statement requirements and eligible revenue instructions.)

Eligibility Information

You will answer yes or no to the following questions.

- Is the organization domiciled or has its primary place of business in Vermont?
- Was your business open and active before February 15, 2020?
- Did your organization report more than \$20,000,000 in total revenue in 2019?
- Do you certify that your business is not a subsidiary of a business or owned by an organization that reported more than \$20,000,000 in total revenue in 2019?
- Do you certify that your organization is open now, or if your organization is currently required to be closed, that you intend to re-open your business when restrictions are lifted?
- Does your business have any unpaid taxes with the Vermont Department of Taxes that are not currently in a payment plan?
- Is your business currently in Chapter 7 bankruptcy?
- Did your business have at least one employee (can be part-time but must be a W-2 employee and not 1099) between January 1, 2019 and today?

Eligibility Information (continued)

- Compared to the same calendar month or three-month period in 2019, has your organization experienced a greater than 50% loss of eligible revenue between March 1 and September 1, 2020?

Provide the maximum number of employees you had at any point between January 1, 2019 and today.

Provide the month or three-month period when eligible revenue declined.

Provide the eligible revenue from the period in 2019.

Provide the eligible revenue from the same period in 2020.

Benefit Information

Has your organization received compensation from an insurance company for the covered business interruption due to COVID-19? If yes, provide the amount.

Has your organization received a SBA backed Payroll Protection Program (PPP) loan? If yes, provide the amount.

Has your organization received an Economic Injury Disaster (EIDL) grant? If yes, provide the amount.

Has your organization received any other grants or non-loan compensation from any other Federal programs for damages incurred due to COVID-19? If yes, provide the amounts.

Emergency Funding

Provide the dollar amount for the total financial loss to date for your organization from COVID-19.

If you can project future losses for the rest of the calendar year, please provide a dollar amount.

(Optional) Provide any explanation for the two numbers provided above. (2,000)

How have your typical sources of revenue been impacted by COVID-19? (2,000)

Please explain your current and continuing fixed costs (salaries of retained staff, rent, utilities, etc.) (2,000)

(Optional) If needed, you can provide any information we have not requested, but which you feel is important in evaluating your application. (3,300)

Attachments

All attachments are required and must be in PDF format.

- 2019 income statement broken down by month
- 2020 income statement broken down by month
- 2019 federal tax return (990) or most recently filed return

Certifications

You will need to agree to specific statements and conditions. You can preview the list of certifications in the [online grant portal](#).

Questions? Send an [email to Amy Cunningham](#) or send an [email to Michele Bailey](#).