Vermont COVID-19 Cultural Relief Grant Application Preview

This is not the application for the Vermont COVID-19 Cultural Relief Grant, but a list of the questions you’ll be expected to answer in the online grant portal. Character limits, when applicable, include spaces and are listed in parentheses. Some questions suggest approximate word length also listed in parentheses.

**Required Information**
Approved grant applicants must have the following required information **before** receiving grant funds:
- Federal Tax ID Number (or EIN)
- **DUNS number**

Complete these fields in your GO Smart Applicant Profile before submitting your application.

**Organization Information**
Provide the name, email address, and phone number of the primary contact. *(This individual is the primary contact for all grant communications and is responsible for completing all required materials, including a final report.)*

Provide the city or town where your organization is located.

Answer if your organization has 501(c)(3) status. If not, you will need to download, complete, and attach the Council’s Fiscal Agent Form.

Select your organization/group’s annual operating budget. This will determine the grant request:
- annual operating budget up to $200,000 (grant: $5,000)
- annual operating budget between $200,000 and $750,000 (grant: $7,500)
- annual operating budget larger than $750,000 (grant: $10,000)

Attach a profit and loss statement from the most recently completed fiscal year. *(This needs to be from the group or organization seeking relief, not the fiscal sponsor.)*

Select the programming your organization/group primarily provides:
- arts programming
- humanities programming
- both

Please provide a brief summary of your programming in the arts and/or the humanities. *(Suggested length: approx. 150 words)*

Who does your organization serve and how? *(Suggested length: approx. 300 words)*
Organization Information (continued)
If your organization is led by and/or serves underrepresented groups, please provide further detail about how your work supports these communities. (Suggested length: approx. 150 words)
(These groups include: people of color or indigenous people; people who identify as LGBTQ+; people who live in rural areas; people with disabilities; people who identify as immigrants or refugees; people whose first (or only) language is not English, etc.)

Emergency Funding
Select all the ways your organization has been affected by the economic impacts of the coronavirus:
• Lost revenue: Significant total projected 2020 revenue was lost due to canceled programs.
• Lost space: We have or are about to lose our space because we cannot make our monthly rent, mortgage, or utility payments.
• Staff layoff: We have or are about to lay off one or more staff members because we cannot make payroll.
• Risk of permanent closure: We are considering or are planning to permanently close our organization due to the financial impacts of COVID-19.

If needed, please clarify or explain your answer. (1,000 characters)

How have your typical sources of funding been impacted by COVID-19? (Suggested length: approx. 150 words)
(Applicants should accurately describe their situation and demonstrate a pressing and critical need for emergency support. Please include what percentage of your annual budget comes from government or public sources, including federal, state, and municipal.)

What is the financial loss to date for your organization from COVID-19? We recognize this is an approximation. Please provide a dollar amount and explain. (1,000 characters)

If you can project future losses, please provide a dollar amount and explain. (1,000 characters)

If your organization/group is seeking other sources of financial relief at this time, select all that apply and choose if the relief is planned, pending, or confirmed. This is for informational purposes only and does not affect your grant application.
• SBA Loan – Payroll Protection
• SBA Loan – Economic Injury Disaster Loan (EIDL)
• SBA Grant – EIDL Emergency Grant

(Optional) If needed, you can provide any information we have not requested, but which you feel is important in evaluating your application. (3,300 characters)
Agreements
You will need to agree to the following statements and conditions:

- you certify that the information contained in this application, including attachments and support materials, is true and complete to the best of your knowledge and that you represent the person authorized to commit the applicant to abide by the legal and other requirements
- you consider your application to be complete and understand that it will be reviewed as is
- you indicate that you understand that any funds granted as a result of this application are to be used for the purposes set herein
- you understand that by submitting this grant proposal, you are providing the applicable certifications regarding debarment, suspension, and compliance with the nondiscrimination statutes

Questions?
Please send an email to vtcovidculturere lief@gmail.com.