Cultural Facilities Grant | FY2022 Application Checklist

**Required:**
- ☐ Completed sections of online application
  - Eligibility
  - Applicant Profile
  - Organization Information
  - Project Information
  - Project Narrative
  - Accessibility Projects (if applicable)
- ☐ Provided balanced Project Budget with demonstrated matching funds
- ☐ Completed Budget Narrative
- ☐ Provided two estimates that match the scope of work
- ☐ Uploaded one photo of the exterior of the facility
- ☐ Uploaded 3-7 images of the project area
- ☐ Uploaded profit and loss statement
- ☐ Uploaded a maximum of three samples of cultural activities

**If applicable:**
- ☐ Uploaded a facility improvement priorities plan (optional)
- ☐ Uploaded a letter of support from building owner (if facility is not owned by the applicant)
- ☐ Uploaded a maximum of two letters of support to demonstrate need
- ☐ Uploaded a collections care plan (for projects involving collections environmental needs)
- ☐ Uploaded schematic drawings

**For accessibility projects:**
- ☐ Uploaded architectural drawings with dimensions noted
- ☐ Uploaded relevant pages from the ADA Checklist for Existing Facilities