



## Creation Grant | FY2022 Application Preview

This is a list of the questions you will be expected to answer and the materials you will need to prepare. Character limits, when applicable, include spaces and are listed in parentheses. All information must be submitted through the Council's [online granting system](#).

### Applicant Information

1. I am applying as a(n) individual or a group.  
*An artist group that wishes to apply for the Creation Grant should designate one member of the group who meets all the eligibility criteria to be the primary applicant and grant contact.*
2. Provide the artist's name.
3. Provide the group's name (if applicable).
  - 3.1 List the other members of the group. *Include their role in the project.* (2,000)
4. Provide the artistic discipline.  
*You will select the preferred discipline of the primary applicant. Options include crafts, literary arts, media & design arts, multidisciplinary arts, performing arts, and visual arts. Each category, except multidisciplinary, also has a sub-category to select from.*
  - 4.1 Do you have a specialty within crafts/literary arts/media & design arts/performing arts/visual arts?
5. Provide the artist's website (if applicable).

### Emerging Artist

1. Are you an emerging artist?  
*The Council is interested in ensuring that this grant program supports artists at all career levels. While all eligible Vermont artists are encouraged to apply for a Creation Grant, special consideration will be given to emerging artists in this grant round.*

*Generally, emerging artists are defined as those who are at an early stage in their career development. Age is not a factor in determining an emerging artist. Emerging artists:*

- *must be "active" or "practicing" artists (i.e., creating work regularly, rather than a few times a year).*
- *should not have received major grants, awards, or other significant recognition (such as a solo exhibition) at this stage in their career. With regard to the Vermont Arts Council's grant programs for individual artists, only Creation Grants are considered "major grants."*

- 1.1 Tell us more about why you consider yourself an emerging artist. (500)

## Project Information

1. Describe your project in one sentence. (80)
2. Provide the project start date. *Cannot begin before September 1, 2021. If this is a multi-year project, only enter the part of the project timeline that the grant funding will cover.*
3. Provide the project end date. *Cannot end after August 31, 2022. If this is a multi-year project, only enter the part of the project timeline that the grant funding will cover.*

4. Provide the project discipline.

*The project discipline can be different (or the same) from your personal artistic discipline. This answer will help us identify reviewers who have expertise relevant to your proposed project. Example: If your project falls under literary arts, you might select poetry so that we can match a reviewer to your application who has expertise in poetry rather than nonfiction. If your project involves more than one discipline, please select which discipline is most critical to understanding your project.*

*You will select the project discipline from a list that includes crafts, literary arts, media & design arts, multidisciplinary arts, performing arts, and visual arts. Each category also has a sub-category.*

*4.1 Which specific discipline applies to your project? If you select multidisciplinary arts, you will be asked to select two disciplines that are most critical to understanding your project.*

## Project Narrative

*This section may be completed by either writing the answers or by recording your answers as either video or audio files. Videos need to be less than 250 MB and audio recordings need to be less than 30 MB. Recordings may be as long as 15 minutes. In your recording, you will need to answer each Project Narrative question in order (see below), and begin by reading the question you are answering out loud.*

*Keep the recording simple and to the point. It should be just you, describing your proposal and answering the questions listed below. Please do not include edits of your work samples or special effects. Production quality of this recording will not be considered in your review. Just make sure we can hear and understand you and keep editing and postproduction embellishment to a minimum.*

1. Tell us about your project. Include what the resulting work will be. (3,000)
2. How will your project unfold? Provide an estimated timeline for the project. (2,000)
3. Tell us about the art form and the artistic process. What is the medium and your technique? What experiences have you had or preparation have you done that will shape the work and/or this project? (3,000)
4. Describe your goals and/or aspirations for this work and why it is an important project. Does it move your work in a new direction or expand your artistic boundaries? How will the audience connect to, or experience, the work? (3,000)
5. If collaborating with other individuals, list their role in the project, why they are important to your project, and if they are also residents of Vermont. (2,000) *Enter N/A or state in your recording that you are not collaborating with other individuals.*

## Budget

List all of the expenses and income related to your project. Make sure the budget is concise, reasonable, and balanced. Total expenses should equal your total income. (Example: total expenses = \$7,500 and total income = \$7,500). See [Building a Budget](#) for more guidance.

1. Expenses
2. Income
3. The grant will pay for which specific expense(s) in the project budget? (500)

## Agreements

You will need to agree to the following:

1. I hereby affirm that I, the applicant, am a legal resident of the state of Vermont and have been residing in Vermont for at least one year from the date of this application. I will be able to provide proof of residency if I am contacted by the Vermont Arts Council.
2. I understand that failure to respond to any of the items requested in this application might seriously hinder its consideration. I understand and agree that any funds granted as a result of this application are to be used for the purposes set herein. Any changes to the project will be submitted in writing. Changes are subject to the approval of the executive director of the Vermont Arts Council. I certify that the information contained in this application, including support materials, is true and complete to the best of my knowledge and that I represent the person authorized to commit the applicant to abide by the legal and other requirements as printed in the Council's grant guidelines.
3. We also ask if you would like to be considered as a reviewer/panelist in the future (optional).

## Demographics (optional)

In this section, the questions of race/ethnicity, gender identity, and disability are voluntary. The information will be used by the Council to improve our grantmaking. We will use this data to identify and evaluate:

- progress toward our diversity, equity, and inclusion goals
- barriers in the grantmaking process
- impact of funding programs

Information in this section will not be seen or used by panelists and will not impact the evaluation of your application.

## Additional Information

1. How did you hear about this grant opportunity?

*You will select your answer from the following: Vermont Arts Council website; email newsletter from the Arts Council; Arts Council social media; word of mouth, or other.*

## Evaluation (read-only)

I understand that the Council does its best to ensure fairness, and that each reviewer and panelist does their best to fairly evaluate artists based on the guiding criteria. Applicants should note that the juried process involves individual points of view and an award or rejection does not reflect absolute judgement on the merit of an artist's work.

### **Attachments (optional)**

Providing a résumé can support your project description and help us further understand your work, but it is not required. A résumé presents your background and skills and will usually contain information about past presentations, publications, or exhibitions of or about your work. It might also include your educational background if relevant.

### **Portfolio**

Artistic excellence and artistic merit make up the majority (60%) of the weight of this application. We strongly recommend carefully reviewing [Tips for Submitting Work Samples](#).

Submit media samples that demonstrate the quality of your work and that help reviewers understand your proposal. Use the media fields to explain more to the reviewers. Why is this media important? How does it relate to your project?

**Note for writers:** Upload no more than fifteen pages in total. Samples should be double-spaced using no smaller than eleven-point font in Arial, Courier, or Times. You may include multiple writing samples in one PDF. For poets, line spacing may be different to accommodate formatting.

### **Questions?**

Send an [email to Dominique Gustin](#) or call her at 802.402.4602.