



Artist Development Grant Guidelines | FY 2019

Artist Development Grants fund skill development activities that enhance an artist's career. Eligible activities fall into two general categories: advancing your craft or advancing your business.

Eligible expenses for such activities include, but are not limited to:

- registration costs and required material fees for workshops, residencies, or master classes
- fees paid to a marketing, legal, or business consultant
- fees paid to a professional photographer or videographer for the documentation of work
- subscription or membership fees for artists accessing new networks or online tools
- travel, materials, or other costs associated with preparation for a career-advancing opportunity

For examples of previously funded projects, look at our list of [recent grantees](#).

Who May Apply

Individual Vermont artists who:

- have been residents of Vermont for a minimum of one year prior to the application deadline, and are residents at the time the award is granted
- are 18 years of age or older at the time of application
- have submitted all required reports on any prior Council grants
- meet all of the above requirements and are applying as a representative of an artist group

Who May Not Apply

- Artists whose projects involve activities for which college credit is given
- Artists who have received any other Arts Council grant in the same fiscal year to support the same project

This Program Does Not Fund

The Artist Development Grant does not fund academic tuition or projects that receive college credit; international travel; the purchase of permanent equipment; lobbying expenses; fundraising events; the same project twice in the same fiscal year; or events that do not meet with our access and nondiscrimination policy.

Grant Amounts and Matching Requirements

Grant amounts range from \$250-\$1000. A 1:1 cash match is required. Seventy-five percent of the grant amount is paid on receipt of a signed contract; the remaining twenty-five percent is paid on receipt of the final report. Funds are limited; grant awards generally do not exceed \$500. Higher levels of funding are considered if an artist demonstrates that the proposed activity will greatly advance their professional standing. Grant amounts are dependent upon federal and state funding and subject to change.

Criteria

Applications are evaluated in three areas:

career impact (50%)

The applicant demonstrates that this activity will make him or her more proficient in the proposed subject and that the artistic merit of workshops or instructors will positively impact the applicant's skill and/or knowledge.

career planning (30%)

The artist demonstrates that this activity is a necessary step toward achieving planned career goal(s)

budget (20%)

The budget and budget narrative demonstrate that the applicant anticipates the cost of the activity and is able to account for match and additional necessary revenue

Application and Deadlines

August 15, 2018; November 15, 2018; and February 15, 2019. Applications must be submitted by 5 p.m. on the day of the deadline. An artist may apply to any of the three deadlines, but the proposed activities must begin no earlier than September 1, 2018 and end no later than August 31, 2019. Projects cannot be funded retroactively.

Preparing Your Application

Applicants will be asked to provide a narrative description of the proposed activity, and how this activity contributes to your career goals. Applicants must be able to state a career goal they are working toward. Some biographical and resume information about key individuals may be needed. All applicants will complete a project budget and narrative. Additional support information like a URL address to more information about your proposed activity, a notice of acceptance where possible, or a contract between collaborators may also be necessary. [Access a complete checklist](#) for preparing this application.

Review Process

Applications are evaluated based on the criteria listed and are reviewed by an internal panel. Funding recommendations are submitted to the Vermont Arts Council's executive director for approval.

Access and Nondiscrimination Policy

The Vermont Arts Council is committed to supporting entities that maintain an environment free from discrimination on the basis of race, religion, color, creed, national origin, age, sex, marital status, sexual orientation, gender identity or expression, genetic bias, disability, citizenship, veteran status, or other category protected by applicable state or federal law.

Arts Council grant recipients who receive federal or state funds must be in compliance with the requirements of Section 504 of Rehabilitation Act of 1973 (504), the Americans with Disabilities Act of 1990 (ADA), the ADA Amendment Act of 2008 (P.L. 110-325) which became effective on January 1, 2009.

Questions?

Inquiries about the Artist Development Grant program should be made by sending an [email to Sarah Mutrux](#) or by calling 802.828.5425. Inquiries about using the online application system should be made by sending an [email to Meredith Bell](#) or by calling 802.828.3292.