



## Artist Development Grant | FY2022 Application Preview

This is not the application for the Artist Development Grant, but a list of the questions you'll be expected to answer in the [online grant portal](#). **Character limits, when applicable, include spaces and are listed in parentheses below.**

### Applicant Information

Provide applicant's first and last name, email address, phone address, mailing address, county, and website (optional).

### Grant Request

Provide the amount of the grant request. *Grant amounts range from \$250-\$2,000.*

Select your artistic discipline from the following list:

- crafts
- literary arts
- media & design arts
- multidisciplinary arts
- performing arts (includes music)
- visual arts

Provide the project start and end dates. *Proposed activities must occur after the grant deadline and must end no later than August 31, 2022.*

Describe your project by completing this sentence: "Grants funds will be used to..." *Be brief. This is the language for your contract (if you receive a grant). You'll have a chance to describe the project in detail in the rest of the application.*

### Project Narrative

*You have the option to respond to the narrative questions in writing or by recording your answers as audio or video files. The online application will have two separate tabs: Option 1 Written Narrative and Option 2 Recorded Narrative. You only need to select one option in order to answer the narrative questions.*

*If you decide to record your answers, begin the recording by reading the question you are answering out loud. Keep the recording simple and to the point. Please do not include edits of your work samples or special effects. The production quality of recordings will not be considered in your review. Just make sure we can hear and understand you and keep editing and postproduction embellishment to a minimum. Recordings need to be 10 MB or less.*

## Project Narrative (continued)

1. Describe your status as an artist. (1,000 characters)

Select which question best relates to your project by answering “yes” to one of them. Additional narrative questions will appear depending on your selection.

2. Will your proposed project enhance the mastery of your craft or skill and/or increase the viability of your business?

*If yes:*

3. Describe your proposed activity. (1,500 characters)
4. How will this activity help enhance the mastery of your craft or skill and/or help increase the viability of your business? (1,000 characters)
5. Why is this important? (2,000 characters)
3. Is your proposal to create new work? While Artist Development Grants are designed, primarily, to support the activities mentioned above, funding may also support aspects of the creation of new work when the activity allows the applicant to accept a rare and important opportunity.
- If yes:*
4. Is there a rare or important opportunity?
- If yes:*
- 4a. Describe the opportunity and why it is rare and/or important. (1,500 characters)
5. Describe the work you propose to create. (2,000 characters)

**Can't find your project listed above? [Contact Dominique Gustin.](#)**

## Key Individuals

Give us more information about the credentials of any individuals, other than yourself, involved in this activity. This could be instructors, consultants, professional photographers, videographers, etc. Why are they key to your proposal? Have you researched other sources? You can include up to five individuals. **If no one else is involved in your proposal, leave this section of the online application blank.**

## Budget

Provide a budget that lists all of the expenses and income related to your project. Make sure your budget balances: total expenses should equal your total income. (Example: total expenses = \$525 and total income = \$525)

## Expenses

List all of the expenses related to your project. If you need additional lines in the online application, combine the remaining expenses on one line and describe them as “other”.

*Examples of types of expenses include consultant fees, workshop fees, marketing costs, etc.*

type of expense	expense amount	explanation (optional)
professional services	\$550	estimate from a professional photographer
Website upgrades	\$1450	
<b>TOTAL EXPENSES</b>	<b>\$2000</b>	

## **Income**

List how you plan to cover the expenses listed above.

*For example, your total expenses are \$2,000 and you are requesting a grant for \$500. What income will you use to cover the remaining \$1,500? These sources of income could be personal savings, donations, crowdfunding, other grants, etc.*

source of income	income amount	explanation (optional)
grant request	\$500	Arts Council grant
personal savings	\$500	
crowdfunding	\$1000	
TOTAL	\$2000	

Do your total expenses equal your total income? *If not, adjust your expenses and income in the online budget until they are the same.*

1. Select which expense you are requesting support for:

4. advanced study of technique or practice with a mentor
5. attending a professional conference to build business or artistic skills/knowledge
6. contracting professional services including photographic documentation of work, contract preparation or business incorporation, creation of accounting systems, developing e-commerce on a website, creation of marketing materials, etc.
7. marketing, planning, purchasing some materials, or renting studio space (outside of your own home) to create new exhibitions or performances
8. travel within the United States

***If your expense isn't listed, [contact Dominique Gustin](#).***

2. If received, how might this funding impact your proposal? This is your opportunity to explain the importance of funding support. (1,000 characters)

## **Support Materials**

Attach materials that tell us more about you, your project request, and related expenses. This might include your résumé, a consultant's written estimate, marketing samples, a workshop or conference brochure, acceptance letters, etc. You may also upload other media samples.

List any URL(s) that give us more information (especially proof of costs) about the residency or workshop you are planning to attend, credentials of the professionals you intend to contract with, cost of materials, etc.

## **Demographics (optional)**

In this section, the questions of race/ethnicity, gender identity, and disability are voluntary. The information will be used by the Council to improve our grantmaking. We will use this data to identify and evaluate:

- progress toward our diversity, equity, and inclusion goals
- barriers in the grantmaking process
- impact of funding programs

Information in this section will not be seen or used by panelists and will not influence the evaluation of your application.

## Agreements

You will need to agree to the following:

1. I hereby affirm that I, the applicant, am a legal resident of the state of Vermont and have been residing in Vermont for at least one year from the date of this application. I will be able to provide proof of residency if the Vermont Arts Council contacts me.
2. If funded, I agree to publicize in all communications that the activity is funded in part by the Vermont Arts Council and the National Endowment for the Arts. I understand that this will help to broaden the awareness of how public funding has benefited me and/or my community.
3. I also acknowledge that receiving grant funding will create certain final reporting requirements. I realize it will be necessary to complete this reporting within 30 days of project completion and include documentation.
4. I understand that failure to respond to any of the items requested in this application might seriously hinder its consideration. Furthermore, I understand and agree that any funds granted as a result of this application are to be used for the purposes set herein. Any changes to the project will be submitted in writing. Changes are subject to the approval of the executive director of the Vermont Arts Council.
5. I certify that the information contained in this application, including attachments and support materials, is true and complete to the best of my knowledge and that I represent the person authorized to commit the applicant to abide by the legal and other requirement as printed in the Council's grant guidelines.

## Additional Information

How did you hear about this grant opportunity? You will select an answer from the following options:

- Vermont Arts Council social media
- Vermont Arts Council e-newsletter
- Vermont Arts Council website
- Word of mouth
- Other

## Questions?

Send an [email to Dominique Gustin](#) or call her at 802.402.4602.