



Artist Development Grant Guidelines | FY 2017

Artist Development Grants fund professional skill or business development activities that enhance an artist's career. (If you are seeking funding to support the creation of new work read about the Council's [Creation Grants](#).)

Eligible activities include, but are not limited to:

- attendance at workshops, conferences, seminars, residencies, or master classes
- consultant fees for the creation and/or design of a website or brochure
- fees paid to a professional photographer or videographer for the documentation of work
- preparation for a first-time performance or exhibition that will have a significant (career-altering) impact on an artist's professional practice

For examples of previously funded projects, look at our list of [recent grantees](#).

Who may apply

Individuals who:

- have been residents of Vermont for a minimum of one year prior to the application deadline, and are residents at the time the award is granted
- are 18 years of age or older at the time of application
- have submitted all required reports on any prior Council grants

Artist groups that:

- have at least one member who meets all of the requirements for individual artists listed above
- Artist groups who lack not-for-profit 501(c)(3) status must identify a Vermont 501(c)(3) tax-exempt organization, municipality, or public agency to serve as a fiscal agent

Who may not apply

- Anyone enrolled as a full-time student at the time of the application or during the grant period
- Artists whose projects involve activities for which college credit is given
- Artists who have received an Artist Development Grant or any other Arts Council grant in the same fiscal year

What we do not fund

We do not fund academic tuition, international travel, the purchase of permanent equipment, lobbying expenses, fundraising events, and events that do not meet with our access and nondiscrimination policy.

Grant Amounts and Matching Requirements

Grant amounts range from \$250-\$1500. (Grant amounts are dependent upon federal and state funding and subject to change.) A 1:1 cash match is required. 75% of the grant amount is paid on receipt of a signed contract; 25% is paid on receipt of the final report. Funds are limited; grant awards generally do not exceed \$500. Higher levels of funding are considered if an artist demonstrates that an activity will greatly enhance their professional standing – an exceptional opportunity to participate in a prestigious exhibition or residency, for example.

Application deadline

There is no fixed deadline; grants are reviewed on a rolling basis. Funded activities must fall within the Council's grant year (September 1, 2016 – August 31, 2017). Projects cannot be funded retroactively.

Criteria

Applications are evaluated based on these criteria:

- The activity will have a significant impact on the artist's career development
- The benefits of the proposed activity are well articulated
- The activity is achievable within the grant period
- The budget is reasonable and clearly presented

Preparing Your Application

You'll be asked to provide:

- a description of the proposed project and answers to narrative questions
- bios/resumes of the key people involved (i.e. instructor, consultant, project collaborator, etc.)
- a project budget and budget narrative

Support materials (where applicable) include:

- a published description of the workshop/residency you wish to attend and a copy of the notice of acceptance where possible
- a contract or letter of agreement between collaborators or with the master teacher or consultant
- estimates or proof of costs

Review process

Applications are evaluated based on the criteria listed and are reviewed by an internal panel. Funding recommendations are submitted to the Vermont Arts Council's executive director for approval.

Access and nondiscrimination policy

The Vermont Arts Council is committed to supporting entities that maintain an environment free from discrimination on the basis of race, religion, color, creed, national origin, age, sex, marital status, sexual orientation, gender identity or expression, genetic bias, disability, citizenship, veteran status, or other category protected by applicable state or federal law.

Arts Council grant recipients who receive federal or state funds must be in compliance with the requirements of Section 504 of Rehabilitation Act of 1973 (504), the Americans with Disabilities Act of 1990 (ADA), the ADA Amendment Act of 2008 (P.L. 110-325) which became effective on January 1, 2009.

Questions?

Inquiries about the Technical Assistance Grant program should be made by [email to Sarah Mutrux](#), or by calling 802.828.5425.

Inquiries about using the online application system should be made by [email to Troy Hickman](#) or by calling 802.828.3292.