



Vermont Arts Council
#OA-08.0100 - Creation

Applicant: Michele Bailey
Phone: (802) 828-3294 Email: mbailey@vermontartscouncil.org

VAC Contact: Phone: 802-828-5425 Email: Sonia Rae srae@vermontartscouncil.org
Document Generated: Wednesday, March 28th 2007, 11:54 am

Vermont Arts Council

Program: Creation

Application: #OA-08.0100

Michele Bailey



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Individual Profile

Name	Mrs. Michele Bailey
Address	123 Any Street Montpelier, Vermont 05602 County: Washington
Artist Discipline:	Theatre
Email:	mbailey@vermontartscouncil.org
Main Contact Phone #:	(802) 828-3294
Website:	
Vermont Arts Council Identification #:	0
Legal Resident of Vermont?	Yes
Currently available to serve on a panel?	Yes



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Individual Bio

(SAMPLE BIO) Michele Bailey has worked in the field of arts administration at the Vermont Arts Council since 1988. She is currently the Program Director & 504/ADA Accessibility Coordinator at the Council. She works closely with staff on the development and planning of Council grant programs and services. Since 1996, she has been responsible for administering the Vermont Art in State Buildings Program, a small public art program for new or renovated construction of State buildings. She is currently working at the Council in partnership with the Vermont Agency of Transportation and numerous other organizations to assist with the development of pilot public art programs and enhancement projects on some of Vermont's scenic trails and highways. She serves on the Board of Arts Presenters of Northern New England, a consortium of performing arts presenters.



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General Information

Grant Amount Requested \$0

Project Start Date

Project End date

Activity:

Project Discipline:

Project Description:

Project/Event Location:

Name of Authorizing Official:

Title of Authorizing Official:

Telephone # of Authorizing Official: () -

Date of certification



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Project Impact Estimates

Admission Fee - Low:	\$0.00
Admission Fee - High:	\$0.00
Number of artists participating:	0
Number of teachers participating:	0
Number of youth benefiting:	0
Total individuals participating:	0



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Narrative

Describe the activity(ies) for which you would like support, including how the grant monies will be used. Be specific.

Describe the location(s) where your activity(ies) will take place.

Describe your qualifications for undertaking this project, including relevant past experience of key people involved.

Briefly describe public presentations of your past work (you may reference your resume or bio), or describe your plan for future public presentations of the work.

How will the public interact with you or the work either during the creation or at the time of presentation?

Provide an estimated timeline for your activity(ies).

List 3 major goals for this activity followed by your expected outcomes. Indicate how they will be measured (how do you know you have met your goals) and by whom.

By which of the following means will you publicize your activities:

To whom will you send materials (provide some specific examples)

If funded, I agree to publicize that the activity(ies) is/are funded in part by the Vermont Arts Council and the National Endowment for the Arts in all communications. I understand that this will help to broaden the awareness of how public funding has benefited me and/or my community.



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Artist Budget

Expenses	Cash Expenses	In-kind
A. Personnel Expenses		
Your Time	0	
Other Outside Fees & Services	0	0
Subtotal A. Personnel Expenses	0	0
B. Non-Personnel Expenses		
Space Rental	0	0
Artist Materials	0	0
Marketing / Advertising	0	0
Travel / Lodging	0	0
Other	0	0
Subtotal B. Non-Personnel Expenses	0	0
C. Total Cash Expenses	0	
D. Total In-Kind Contributions		0
Anticipated Income	Cash Expenses	
E. Earned		
Earned	0	
Subtotal E. Earned	0	
F. Private Contributions		
Private Contributions	0	
Subtotal F. Private Contributions	0	
G. Government		
Local	0	
Regional / State	0	
Federal	0	
Subtotal G. Government	0	
H. Applicant Cash	0	
I. Subtotal Cash Income (E+F+G+H)	0	
J. Council Grant Request	0	
K. Total Cash Income (I+J)	0	



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Budget Narrative



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Support Materials

Please describe the artistic support materials you are submitting:

Recommended support materials:

- | | |
|---|--------------|
| - Artistic Support Materials | Not included |
| - Contract or Letter of Agreement with the artist or consultant or collaborators (if applicable) | Not included |
| - Evidence of past activities (i.e. programs, brochures, posters, newspaper articles, annual reports etc. no more than 3) | Not included |
| - Letter of support (Relevant reports and/or letters that support your application.) 7 Copies | Not included |
| - Proof of Vermont residency 1 copy | Not included |
| - IRS verification of nonprofit status 1 copy | Not included |
| - SASE (Optional) 1 copy | Not included |

Please list any additional support materials you will be sending below:



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Signature Page

Instructions to applicants

Print this page, sign it (We must have an original ink signature). Please mail it along with the appropriate number of copies of the support materials (indicated on checklist below) and 1 paper copy of your application to:

Grant Program Manager
Vermont Arts Council
136 State Street
Montpelier, VT 05633-6001

DEADLINE NOTE: All materials sent must be postmarked or hand delivered to the Council office no later than 4:30 p.m. by the date of the assigned program deadline.

(For example, if the deadline to submit the application is September 25th, the online submission must be received by 4:30 p.m. on the date of the deadline and any support materials must be postmarked and mailed to the Council on September 25th)

After an application is received, no additions or changes may be made to it. Late or incomplete applications will not be accepted. The Council is not responsible for applications lost in transit. Applications received after the deadline will not be reviewed.

The Council reserves the right to reject incomplete applications. Applications missing any of the following items will not be reviewed:

- Application Narrative
- Completed Budget
- Artistic Support Materials (where applicable)
- Fiscal Agent (where applicable)
- IRS 501 (c) 3 tax exempt letter (except for public schools and municipalities)
- Signature of individual(s) authorized to commit the parties to the project
- Contract or letter of agreement with artist(s) and/or consultant(s) (where applicable)

Applications missing other components such as required attachments or signatures may fare poorly in the review process. Membership or application fees submitted with incomplete applications will not be returned.

AGREEMENT: I release the Vermont Arts Council and its staff from any liability and/or responsibility concerning loss or damage to materials submitted to the Council whether or not such damage or loss is caused by negligence of the Council or its staff. I understand that if I do not collect my artistic support materials (i.e. CD, DVD, VHS video, digital images, etc.) within 1 year from the date of this application, or provide a self addressed stamped (not metered) envelope with my application, that such materials will be discarded by the Council. (Exception: Manuscripts submitted as part of the support materials for Literature or other disciplines will not be returned, all will be recycled.) Additional attachments will not be returned to applicants.

I understand that failure to respond to any of the items requested in this application may seriously hinder its consideration. I understand and agree that any funds granted as a result of this application are to be used for the purposes set herein. Any changes to the project will be submitted in writing. Changes are subject to the approval of the Executive Director of the Vermont Arts Council. I certify that the information contained in this application, including attachments and support materials, is true and complete to the best of my knowledge and that the undersigned is the person authorized to commit the applicant to abide by the legal and other requirements as printed in the Council's grant guidelines.

Authorizing Official or Artist Applicant (Signature)

Name & Title (please print) Date